



Job Title: **Focus Factory Manager**

Department: **Production**

Reports To: **Plant Manager**

Salary Status: **Exempt**

Summary:

Oversee production in a multi-shift machining operation. This position reports to the Plant Manager and leads the operations team in manufacturing product on time and within quality standards and cost objectives.

Responsibilities and Duties:

- Meet customer requirements through the production of timely, efficient, and high quality products.
- Ensure orders are manufactured according to specifications and quality standards.
- Meet plan in regards to cost and delivery.
- Schedule, plan, and conduct morning production meetings.
- Perform capacity studies to determine work load and identify opportunities for improvement.
- Manage production and employee efficiency metrics.
- Communicate delivery requirements to Shipping department on a daily basis.
- Develop, train, and mentor production staff.
- Oversee staff scheduling, time off requests, and overtime.
- Troubleshoot various machines including lathes, mills, Swiss, and 5 axis.
- Drive 5S activities and continuous improvement initiatives.
- Perform the function of the Plant Manager in his absence.

Supervisory Responsibilities:

- Maintenance
- Production

Travel: Minimal

Qualifications

Bachelor's Degree in Engineering or Business Administration plus a minimum of ten (10) years of experience in a machining environment. Must have previous experience in setting up and running various machines such as lathes, mills, Swiss, and 5 axis. Minimum of five (5) years of supervisory experience. Extensive experience using lean and continuous improvement methodologies. Must be able to use Microsoft Office proficiently and have experience with an ERP system.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand; walk; use hands and arms and talk or hear. The employee may be required to climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.